

At least 3 people in your community must write a letter of support to document your sobriety.

Submit all of the notarized letters with your evidence package.

What the applicant needs to do:

- 1 Choose 3-6 people to write a letter on your behalf.**
Ask family members, friends and/or coworkers. Ideally, people who knew you before and after you became abstinent. Together, these letters should show who you are at home, work, and in your community. They should also show that you are abstinent from alcohol and drugs.
- 2 Provide the guidance on this page to each person.**
It might take some time to get all of your letters back. Don't wait!
- 3 Ask each person to get their letter notarized.**
- 4 Collect and submit the notarized letters with your evidence package.**

Guidance for the letter writer

Write a detailed, unique letter that addresses each of the categories below. The purpose of this letter is to document the applicant's sobriety. Your letter will be used as evidence for the applicant's case. Your honesty is essential. The letter can be typed or handwritten. Be sure to get it notarized.



Relationship

Tell us about the applicant and your relationship to them.

Describe their relationships, how they spend their time, how long you've known them, and how often you see them.



Substance Use

Describe the applicant's past and current alcohol and drug use (including marijuana).

When was the last time they used alcohol and/or drugs? Are you aware of any social activities the applicant participates in that involve alcohol and/or drugs?



Treatment

Describe how you've seen the applicant change over time.

Tell us about the applicant's involvement in treatment or other support groups. How have you seen the applicant change since they had their license revoked?

How to submit your letter:

1. Write or type your address and phone number on the letter.
2. Print your letter and sign it in front of an authorized notary. Go to the bank or search online for a notary near you. Free options are available.
3. Scan and email (or mail) the notarized letter to the applicant.